**Intake Form**

Email to: [headspaceliverpool@benevolent.org.au](mailto:headspaceliverpool@benevolent.org.au)

Fax referral to: 02 9734 6588

* We strongly recommend anyone referring a Young Person to also **call and speak to an intake worker** on 02 8785 3200. Our intake opening hours are 9.30am to 4:30pm, Monday to Friday.
* Referrals are considered the week after we receive them. We’ll be in touch after that to offer an appointment or to discuss who might be in a better position to support you / the Young Person.
* **We are not an emergency service**. If you / the Young Person needs immediate assistance, please call 000 or go to the nearest hospital emergency department.

**Date:**

**Who’s referring?**  Self  Service provider  Family/friend  Walk-in

**Does the YP know about this referral?** Yes

*If not, the referral cannot be accepted. Please call and we can support you to find other options.*

**Is the YP between 12 and 25 years of age?** Yes

**If under 16 years, are the parents/carers aware?** Yes

|  |  |  |
| --- | --- | --- |
| Name |  | |
| Date of Birth |  | |
| Gender |  | |
| Address |  | |
| Who with? | At home with family Living alone  Staying with friends  Homeless  Refuge  supported accommodation | |
| YP Phone Number |  | |
| Email |  | |
| Name of parent/guardian (optional) |  |  |

**Is YP at school, TAFE, university or working?** Yes  No

|  |  |
| --- | --- |
| Where? | Year / Level? |

**What cultural background does the YP identify as?**

**Does YP need an interpreter?** Yes  No

**If ‘Yes’, what language?**

**Is YP from a refugee background?** Yes  No

**Is YP of Aboriginal or Torres Strait Islander background?** Yes  No

|  |
| --- |
| 1. What’s lead to referring to headspace? What are the current concerns? |
| 1. Is the YP at risk of harming themselves or others? Are there any identifiable risk factors? (e.g. thoughts of suicide, self-harm, risk-taking behaviours, harming others) |
| 1. Anything else happening that might be affecting the YP? (e.g. family issues, exam stress, issues with friends or relationships) |
| 1. Anything from the past that might be affecting the YP now? |
| 1. Any previous mental health support / treatment, counselling, medication or diagnoses? |
| 1. What does the YP feel would be useful about coming to headspace? How motivated are they to come? |
| 1. Any other information that may be relevant? (e.g. family history of mental health issues, court involvement, intellectual disability, physical disability) |

**Are any of these issues for the YP at the moment?**

Physical health  Sexual health  Body image  Alcohol or drugs

Legal issues

**Referrer details (if appropriate)**

|  |  |
| --- | --- |
| Name | Position / Organisation |
| Best contact number | Email |
| Fax | *Address* |

**Who is the best person to contact about this referral?**  YP

Parent / Guardian

Referrer

**Does YP have a GP?**  Yes  No

|  |  |
| --- | --- |
| GP Name | Medical Centre / Practice |

**Is there a current Mental Health Treatment Plan?** Yes  No

**Any other workers/services involved?**

|  |  |
| --- | --- |
| Name | Position / Organisation / Contact number |

|  |
| --- |
| (Office Use Only)  **ALLOCATION FOLLOW-UP** |