**Position Description**

**Independent Consortium Chair**

1. **POSITION SUMMARY**

The role of the Chairperson is to build stronger engagement between the headspace service and local agencies, to establish and grow relationships to improve service delivery. The Chairperson must advocate for the needs of young people within the local community and health service system.

The Chairperson will ensure a focus on the agreed strategic directions of the consortium, chair Consortium meetings and provide the Centre Manager with high level advice and support.

Consortium chairs can come from a variety of professional and community backgrounds. Current Consortium Chairs are GPs, mental health clinicians, business leaders, local government representatives, lawyers, young people and more. Different backgrounds bring different strengths and community connections to the centres, lead agencies and consortiums.

1. **ROLES AND RESPONSIBILITIES**

Each consortium is unique and reflects local needs, so the lead agency representative or centre manager will provide more detail about the expectations or requirements for the role.

Please see some examples of the types of responsibilities that are expected of Consortium Chairs:

* Relationship management and ensuring engagement;
* Lead the consortium on working within their Charter and Work Plan;
* Ensure meetings focus on the strategic and advisory role as defined;
* Ensure the consortium’s purpose and themes are being followed;
* Ensure that the partners operate in an ethically, environmentally and socially responsible fashion;
* Provide centre manager and/or lead agency with advice and support;
* Instigate an annual review of the Consortium;
* Liaise with and represent the headspace Centre to the community within the region;
* Identify opportunities to establish links with the business community who have an interest in youth health issues and;
* Help to ensure consortium workload is appropriately shared between all partners.

1. **CRITERIA**

* Have an interest and passion for quality mental health care for young people, their friends and family;
* Have some professional or personal experience linked to mental health care for young people;
* Ability to independently facilitate meetings with 10+ attendees in-person and online;
* Ability to attend meetings bi-monthly.

1. **BENEFITS**

In exchange for your voluntary contribution of time, **headspace** will provide the following opportunities:

* Training and professional development opportunities;
* Networking within the youth mental health sector;
* Professional referees from **headspace;**
* Assistance maintaining the focus on the goals of the consortium and centre;
* Contribute to the governance and implementation of the headspace program;
* Opportunities to attend conferences and other events and
* The chance to meet other like-minded and passionate professionals.

To apply, please send a copy of your resumé and cover letter, addressing the above criteria, to the Clinical and Operations Managers; Holly Greenlees (headspace Castle Hill – [holly.greenlees@flourishaustralia.org.au](mailto:holly.greenlees@flourishaustralia.org.au)) and Rachelle Hadchiti (headspace Parramatta – [rachelle.hadchiti@flourishaustralia.org.au](mailto:rachelle.hadchiti@flourishaustralia.org.au)).